

BROKER OF RECORD LETTER
Sample Only
Must Be Prepared On Principal's Letterhead

Date

Surety Company Name
Surety Company Address

RE: Broker of Record Change

Principal Name:
Address:

Previous Customs Brokers:
Address:

Current Customs Broker: Magic Customs Brokers, Inc.
Address: 80 Everett Avenue, Chelsea, MA 02150

Please change your bill accordingly.

Authorized signature of principal: _____

Title: _____

c.c. Please have both brokers involved carbon copied.